

Doctor of Ministry Program Director Saskatoon Theological Union Inc. (STU)

Summary

The Doctor of Ministry (DMin) Director is an appointment of the Saskatoon Theological Union Inc. (STU). This position is open to applicants who will work either on-site or remotely. The Director leads the implementation of the STU's cooperative Doctor of Ministry program in collaboration with the DMin Committee of the Common Faculty of the STU.

Governance

The DMin Director falls under the governance of the Saskatoon Theological Union Inc. (STU), which is a joint venture, incorporated in the Province of Saskatchewan, between three partner colleges: The College of Emmanuel and St. Chad, The Lutheran Theological Seminary, Saskatoon and St. Andrew's College. Its purpose is to oversee and administer integrated graduate degree programmes and the respective academic and support services required by the programmes on behalf of the partner colleges. It operates within an organizational and governance structure that includes a Board of Directors and faculty members and staff, who are legally employed by the respective partner college, and subject to the employment policies of the respective partner college, but who work within the STU to serve its needs.

Employing Partner College

The partner college for the DMin Director position is the Lutheran Theological Seminary, Saskatoon.

Responsible To

The DMin Director is responsible, with the DMin Committee, to the Common Faculty of the STU in regard to the DMin program and to the STU Manager, Richard Manley-Tannis, who shall serve as the Supervisor.

Specific Responsibilities

The DMin Director

- 1) maintains, with the relevant registrar(s), accurate records tracking potential DMin students (inquiries and applications) and important data related to active DMin students.
- 2) chairs and convenes the DMin Committee of the STU Common Faculty.
- 3) acts as program advisor for DMin students throughout their program and ensures that faculty are oriented to their responsibilities as project advisors.
- 4) coordinates the recruitment of students from a broadly ecumenical constituency.
- 5) coordinates the availability of courses in the DMin course calendar, course instructors (including sessional where needed) and project advisors for consideration by the DMin Committee.
- 6) coordinates the colloquia within the DMin program.
- 7) participates as a member of the STU Common Faculty to the extent agreed with the Chair and Academic Dean.
- 8) provides support to students and project advisors, referring issues which arise to the appropriate body.
- 9) promotes and develops the DMin program, in collaboration with academic and administrative leadership in the STU.

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Qualifications

- Doctoral Level Qualification in a relevant field. ABD candidates will be considered, subject to a commitment to complete their degree within an agreed time frame.
- Demonstrated experience and expertise in educational processes and adult learning.
- Competency in, or willingness to learn, the use of the STU's learning management system.
- Demonstrated engagement with, and sensitivity to, reconciliation, diversity, ecumenical and intercultural realities in the Canadian context.
- Demonstrated excellence at working in an online/hybrid post-secondary environment.
- Experience in, or demonstrated understanding of, practical theology and/or qualitative research will be considered an asset.

Hours of Work and Compensation

The DMin Director will work an average of 10 hours per week and receive a salary of \$22,273.33 per annum, payable monthly in the amount of \$1,856.11 for the length of the agreement. Remuneration is indexed to cost of living. This position will also qualify for the Pension and Health Benefit Plan offered by the partner college to its employees.

Conditions of Appointment

Employment will be probationary for twelve months. On-going review will be governed by the employing partner college.

